

Charity registration number: 314286

**BFSS**

**BRITISH & FOREIGN SCHOOL SOCIETY**  
Educational Opportunity for All

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

ESTABLISHED 1808  
INCORPORATED BY ROYAL CHARTER 1906

THE  
TWO HUNDRED AND NINTH  
REPORT

# THE BRITISH & FOREIGN SCHOOL SOCIETY

## **PRESIDENT**

Rt Hon David Lammy MP

## **VICE-PRESIDENT**

Professor Richard Aldrich MA MPhil PhD FRHistS FRSA (until July 2014)

## **COUNCILLORS**

### **Chair of Council**

Professor S R Hodgkinson BA PGCE PhD FRSA

### **Vice-Chair of Council**

Rev D F Tennant BA (Theo) MEd

### **Treasurer**

Mr S J King BSc FCMA FRSA

Mr C M Daynes LLB (Hons) (until Feb 2014)

Ms C Emmet BA (Hons) (until Sept 2014)

Mr R B Howarth (until July 2014)

Mr G T Kingsley MA CChem FRSC FRSA

Mr P E Miller BSc (Hons)

Rev Prof S C Orchard MA PhD DHum (Hon)  
(until May 2014)

Dr B Ramm BA MA MPhil PhD

Ms S S Rao BSc MBA (until May 2014)

Mr S A Ross MSc FCII DChA FRSA

Dr J Saggi BSc MSc PhD MBA

Mr D A Swain FCA

Dr E J Tomlinson MA MPhil PhD FHEA

Ms E J Weale BA PGCE

Mr S J Wordsworth MA CMG LVO

Mr B A York BA MPhil

Mr D A Zahn BS MBA CAIA FRM (until May 2014)

## **Director and principal office address**

Mrs I Wilde

Maybrook House, Godstone Road, Caterham, Surrey CR3 6RE

**Registered Charity No. 314286**

# THE BRITISH & FOREIGN SCHOOL SOCIETY

## THE TWO HUNDRED AND NINTH REPORT

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### **PROFESSIONAL ADVISORS**

#### **Investment Managers**

Investec Wealth & Investment Limited  
2 Gresham Street  
London EC2V 7QN

#### **Solicitors**

Mills & Reeve LLP  
Francis House  
112 Hills Road  
Cambridge CB2 1PH

Bond Dickinson LLP  
St Ann's Wharf  
112 Quayside  
Newcastle Upon Tyne NE1 3DX

#### **Bankers**

Barclays Bank plc  
6 Clarence Street  
Kingston upon Thames KT1 1NY

#### **Auditors**

Chantrey Vellacott DFK  
Russell Square House  
10/12 Russell Square  
London WC1B 5LF

#### **Property Consultants**

Sanderson Weatherall  
Robert House  
Westpoint Road  
Stockton TS17 6BA

# THE BRITISH & FOREIGN SCHOOL SOCIETY

## THE TWO HUNDRED AND NINTH REPORT

### ANNUAL REPORT 2014

The Council present their report along with the financial statements of the Society, and of the other charitable trusts for which the Society is responsible, for the year ended 31 December 2014. The financial statements have been prepared in accordance with the accounting policies set out on pages 13 & 14 and comply with the Society's Charters and applicable law.

#### Structure, Governance and Management

The British & Foreign School Society (BFSS) was formed in 1808 by Christian social reformers to carry on the work of Joseph Lancaster, a pioneer of school and teacher education. The Society was then known as "The Society for Promoting the Royal British or Lancasterian System for the Education of the Poor". It changed its name to The British & Foreign School Society in 1814. It was granted a Royal Charter on 31 May 1906, which was amended by Supplemental Charter dated 25 October 1999. Amendments to the Charter and Statutes were approved by the Privy Council on 8 October 2014. Subsequently on 9 December 2014 the BFSS Council adopted Bye-laws containing additional provisions applying to Council meetings and General and other meetings of the Society. The amendments to the Charter, the revised Statutes and the Bye-laws can be accessed on the BFSS's website at [www.bfss.org.uk](http://www.bfss.org.uk).

The changes to the Charter clarify the Society's purpose, in particular by stating expressly the charitable purpose for which the BFSS exists (which remains the advancement of education) and making clear that this is for the benefit of the public. The changes also make clear that the primary method of fulfilling the objects is now by making grants and providing financial support. The revisions to the Statutes ensure that governance procedures are up to date with recent legislation and best practice, that they enshrine good governance principles and that they provide flexibility for the future.

The Society is a membership organisation. As at 31 December 2014 there were 162 members on the Register. This includes 16 who have not responded to communications for some years and whom it has been impossible to locate via their contact details on the Register. Under the revised Statutes, members will lose their membership rights if they have not contacted the Society for more than 12 months or have not responded during this period to reasonable efforts to contact them. The revised Statutes open up membership to organisations as well as individuals interested in promoting the charitable objects of the Society.

The Society has a President (the Rt Hon David Lammy MP). Sadly, its last Vice-President, Professor Richard Aldrich, died in September 2014, having resigned in July 2014 due to ill health.

The Society is governed by a Council drawn from members of the Society. The Members of Council (the Trustees) are listed at the front of this report. The Annual General Meeting held on 23 May 2014 approved a resolution that the maximum should be reduced from 20 to 15. Under the revised Statutes, the minimum number of Councillors was reduced to six.

At the AGM in 2014, on the nomination of the Council, three retiring Council Members were re-elected to the Council. Under the revised Statutes all Councillors will in future be nominated and elected by Members of the Society and will be elected for fixed terms. The revised Statutes set out transitional arrangements so as to incorporate staged retirement dates for existing Council members if they are re-elected at the 2015 AGM.

The Society has an induction procedure for new Council Members. They are provided with a folder of relevant information on their role and responsibilities and are briefed by the Director. All Council Members are kept informed of the impact of the Society's work through presentations by grant beneficiaries at Council meetings and through reports on funded projects.

Council Meetings are held quarterly, normally in the spring, in May/June, in the autumn and in December. In light of the Membership's decision at the AGM to reduce the maximum number of Councillors to 15, the Executive Committee was disbanded in May 2014, leaving two subsidiary

# THE BRITISH & FOREIGN SCHOOL SOCIETY

## THE TWO HUNDRED AND NINTH REPORT

### ANNUAL REPORT 2014 (continued)

committees, the Grants Committee and the Investments Committee. The Terms of Reference and membership of these Committees are included at the end of this report. The Grants Committee normally meets four times a year, the Investments Committee three times a year. Both report back to the following Council meeting.

The charity is a member of the Association of Charitable Foundations and the Charity Finance Group.

The Trustees have in place a Risk Register which is reviewed regularly. In 2014 the Society's Trustees examined the major strategic, business and operational risks to which the Society is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.

#### Objectives and Activities

The Society's vision is educational opportunity for all. Its values are as follows: "We believe in education as a driver for personal development and social improvement. Building on our heritage, we value effective teaching, commitment to learning and sharing of good practice. We are committed to inclusivity, integrity, tolerance and respect for others in everything we do."

The Society seeks to achieve its vision by providing funding and support for educational projects in the UK and throughout the world. It meets its objectives by making grants for a range of education and training projects. In 2014 the main themes were as follows: construction of classrooms and other educational facilities; teacher training; learning resources and equipment; community and supplementary education; education for street children and vulnerable children; and ICT. The purpose of all the Society's grant giving is to widen educational access and opportunity and to raise achievement and, in their approach to grant giving, Council Members have regard to the Charity Commission's general guidance on public benefit.

The Society makes grants in accordance with its Charter and within the financial limits set by Council each year. In 2014 the Council reviewed its grant giving strategy and confirmed that grant giving would remain project driven and that it would continue to support a broad range of projects around the world. The criteria for grant giving are available on the Society's website at [www.bfss.org.uk](http://www.bfss.org.uk). The Society operates an online application system. The Director sees all applications for grants and conducts an initial assessment with advice from the Finance Manager and, from September 2014, from a grants consultant. Applications which meet the criteria and are considered suitable for further consideration are referred to the Grants Committee for the Main Fund (with individual Members taking the lead on each application) and to the appropriate Committee for the subsidiary trusts for which the Society is responsible. Immediately before each Grants Committee meeting, members of the Grants Committee meet a number of grant applicants to discuss their proposals as part of the process of ensuring good governance around grant giving. Grants of £20,000 or less can be approved by the Grants Committee. Applications for larger grants which are supported by the Grants Committee are referred to the Council as a whole for approval.

In considering applications for grants, Trustees give priority to applications from organisations and institutions operating in areas of deprivation or educational disadvantage. The Trustees look for evidence that the activity or service proposed will widen access and raise achievement, give value for money and will achieve positive and long lasting change for the community as a whole. Grant recipients are required to report six-monthly on the use of the grant and to submit a report at the end of the project and/or annually as appropriate on the impact of the project using the Society's framework for reporting.

Both successful and unsuccessful grant applicants receive feedback on their applications including advice on networking with other charitable organisations engaged in similar activities and/or in similar parts of the world.

# THE BRITISH & FOREIGN SCHOOL SOCIETY

## THE TWO HUNDRED AND NINTH REPORT

### ANNUAL REPORT 2014 (continued)

Other charitable trusts for which the Society is responsible provide scholarships and bursary funds to individuals and grants to educational institutions. These trusts are detailed on pages 21 – 24.

#### Achievements and Performance

Grants totalling £630,082 (the highest ever annual figure) were awarded from the Main Unrestricted Fund of which 25% went to projects in Southern Asia, 22% to projects in East Africa, 15% to projects in the UK, 11% to projects in West Africa and the balance to projects in a wide range of countries. The list of projects supported reflects a very good spread by phase of education and type of project. Project reports, which are posted on the BFSS website at [www.bfss.org.uk](http://www.bfss.org.uk), bear witness to the impact which the Society's grants have had in improving the educational opportunities, resources and facilities available to children and young people in disadvantaged and often very remote parts of the world. The Society is pleased, too, that in a number of cases its grants have helped to leverage additional funding for the projects and communities concerned.

During the year the Society's grants have funded projects in the United Kingdom and in 24 other countries. Organisations and projects supported have included the following:

- Advantage Africa towards the cost of improving vocational learning and teaching and supporting school business start-up costs in two special units at Mitaboni Primary School and Thinu Primary School in rural Eastern Kenya.
- Afghan Appeal Fund towards the cost of completion of the rebuild of a 24 classroom school at Shin Kalay in Helmand Province, Afghanistan.
- The British Asian Trust for the third year of a three-year grant (subject to annual review) to support a "Girls Child Education Project" run by Educate Girls in Bhinmal block in the Jalore district of Rajasthan in India.
- CAIRN Trust for the second year of a two-year grant (subject to annual review) to establish an early years programme for Sikles district in Western Nepal, providing safe and learning-friendly classrooms, a programme of ongoing teacher training and the development of appropriate, effective learning resources.
- Disability and Development Partners to refurbish and equip an IT centre at Ephphatha School for the deaf in Bujumbura, Burundi and to meet the cost of an IT trainer and a French teacher for a year in order to introduce IT skills to the School's children and teachers.
- Fresh Start Foundation towards the cost of building five more classrooms to enable pupils currently at the Fresh Start pre-school in Busumbala, The Gambia, to continue their education to primary level.
- Groundwork Greater Nottingham for the first year of a two-year grant (subject to annual review) towards the cost of delivering the "Happy Days" developmental play project for homeless children living in hostels and refugees across Nottingham, supporting their emotional, social and educational development.
- Kidasha (formerly Child Welfare Scheme) for the third year of a four-year grant (subject to annual review) to help support the reintegration into formal education of 200 street children and working children a year in the Kaski district of Western Nepal.
- Oasis International (two grants): the first year of a three-year grant (subject to annual review) to establish a community-based pre-school centre for 125 children aged 3-5 in Ngupa, Manga

## THE BRITISH & FOREIGN SCHOOL SOCIETY

### THE TWO HUNDRED AND NINTH REPORT

#### ANNUAL REPORT 2014 (continued)

Loforte in Mozambique, including training for 10 women in early childhood development; and a grant for education support for vulnerable girls in the large Duaripara slum in Dhaka, Bangladesh.

- The Karen Hilltribes Trust for the construction of a dormitory facility to help Karen children from very poor families at Mae La Laung School in Mae Hong Son province in North West Thailand.
- The Sabre Charitable Trust (two grants) towards the cost of delivering the Fast-Track Transformational Teacher Training programme for kindergarten teachers in Southern Ghana.
- Sound Seekers towards the costs of the first phase of a school improvement programme for Mbingo Baptist Convention Integrated School for the Deaf, Cameroon.
- Teach A Man To Fish for the first year of a two-year grant (subject to annual review) to provide entrepreneurship education in Central American schools through the Enterprising Schools Network and School Enterprise Challenge.
- Teens and Toddlers towards the cost of two 18-week programmes in Southwark designed to raise the aspirations of disengaged young people in disadvantaged areas by pairing them as mentors and role models with children in nurseries who are in need of extra support.
- United World Schools for the construction and resourcing of a three-classroom school in the village of Ol Thom in Ratanakiri, Cambodia, the development of a classroom library, teacher training and an assessment pilot project.
- Waltham Forest Arts in Education Network for the Spoken Words Educators Programme in two schools in Newham and one in Hackney designed to increase children's confidence, self-expression and oral communication and literacy skills.

The Society's Trust Funds made grants to Durham University, London South Bank University and three schools. In the case of the Old British School Charity, the Trustees will again be asking The Community Foundation for Wiltshire & Swindon to distribute the bulk of the funds on behalf of that Charity in 2015 in accordance with the Scheme for that Charity. Trustees were very pleased that, for the first time since 2008, it proved possible to make a grant from the Berridge Trust, the object of which is to promote the training of cookery teachers.

In November 2014 the Society held its second Grants Workshop designed to update grant holders on relevant BFSS developments, share good practice, learn from experience and facilitate networking. Representatives from 35 grant holders attended the event. There was a mix of presentations and discussion groups with opportunity for grant holders to network and meet the Society's Trustees. A report on the event has been published on the Society's website. In the light of the very positive feedback on the event, a further Workshop will be held in 2015.

Grant recipients who have developed a successful working relationship with the Society and have demonstrated a strong track record of delivery have been encouraged to apply for further grants in order to strengthen their association with the Society.

Illustrated case studies of 19 grants made in 2013 including information, wherever possible, on the impact of those grants, were published in the Annual Review of Grant-Giving 2013. News items are posted regularly on the Society's website at [www.bfss.org.uk](http://www.bfss.org.uk) and Twitter is used to publicise information about the Society's activities and to attract potential grant applicants to the website.

# THE BRITISH & FOREIGN SCHOOL SOCIETY

## THE TWO HUNDRED AND NINTH REPORT

### ANNUAL REPORT 2014 (continued)

#### Financial Review

##### *Reserves Policy*

The entire General Reserve at 31 December 2014 is an unrestricted fund which would be available to meet unexpected costs of the charity and the Trustees do not therefore feel it appropriate to specify a minimum level for free reserves.

##### *Investments*

The Society's main source of income is its investment portfolio. Its investment policy is for the portfolio, consisting principally of equities and fixed interest stocks, to be managed on a total return basis to produce a regular income stream while maintaining its capital base in real terms. The performance target for the portfolio, which is managed by Investec Wealth & Investment Limited, is a real return (after taking account of headline RPI or zero whichever is greater) of at least 4.2% on a rolling three year basis.

At the end of December 2014 the value of the investment portfolio was £21,970,651 (£21,301,458 at the end of 2013) which represented an actual total return for the year of 5.7%. On a rolling 3-year basis the total return of the Fund was 9.1% per annum after taking into account RPI.

During the year the Society withdrew £429,850 to support its grant giving activities and meet its costs. This amounted to approximately 2% of the value of the portfolio on 31 December 2013.

Overall income amounted to £752,886 in comparison to £642,413 in the previous year.

##### *Property*

The George Dent Nursery School in Darlington continues to be held by the Society as an investment and is leased to Darlington Local Education Authority. This property has been retained on the balance sheet. Previous practice had been to value the property at 10 times rental value. However, notwithstanding the increase in the rent receivable as a result of the 2012 rent review, the Society does not consider that any increase in valuation would be appropriate.

##### *General Expenditure other than Grants*

The costs of the BFSS office have remained relatively stable and amount to 10% of total expenditure including grants. Three part-time staff equivalent to just over one full-time person are employed at the Caterham office. In July 2014 the Society contracted with one other person to provide advisory and consultancy services in relation to the Society's grant giving from September 2014 for a six-month period.

No further payments to Brunel University in respect of the Archive have been made following the gift of the Archive to the University in December 2013.

##### *Future Plans*

The Society's future policy is to continue its grant giving in ways which widen educational access and opportunity and raise achievement as well as build capacity and sustainability in a wide spread of areas of deprivation in the UK and internationally. In doing so, it will seek to ensure value for money, maximise the impact of its funding and leverage connections/funds for its grant recipients. Efforts will be made to strengthen still further the knowledge and expertise within the Society and within beneficiary organisations in order to promote a more rigorous approach to monitoring and evaluating the outcome of grants. Grant recipients will be invited to share experiences in the interests of disseminating good practice and lessons learned, building on the success of the first two Grants Workshops held in 2013 and 2014.



# THE BRITISH & FOREIGN SCHOOL SOCIETY

## THE TWO HUNDRED AND NINTH REPORT

### ANNUAL REPORT 2014 (continued)

The Society will continue to seek to raise its profile through its website and through use of print and social media in the interests of attracting more applications of high calibre. An Annual Review of Grant-Giving will again be published with increased emphasis on outputs and outcomes from projects supported.

In accordance with the Council's strategic priorities, plans are in place to refresh the membership of the Society and increase the involvement of members in the Society. A conference will be arranged for Members on 22<sup>nd</sup> May 2015 immediately prior to the AGM with presentations to supplement the information on the BFSS website about the strategic work of the Council and its Committees.

#### Responsibilities of the Council in relation to the financial statements

The Society's Trustees (ie the Council) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgments and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charter. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware: there is no relevant audit information of which the charity's auditor is unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On behalf of the Council

**S.R. Hodkinson**

*Chair*

Dated: 18 March 2015

## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE BRITISH & FOREIGN SCHOOL SOCIETY**

We have audited the financial statements of The British & Foreign School Society ("the Charity") for the year ended 31 December 2014 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's Trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of Trustees and Auditor**

As explained more fully in the Statement of Trustees Responsibilities, the Trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and nonfinancial information in the Trustees Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2014, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE BRITISH & FOREIGN SCHOOL SOCIETY (continued)**

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

CHANTREY VELLACOTT DFK LLP

Chartered Accountants  
Statutory Auditor

Russell Square House,  
10/12 Russell Square,  
London WC1B 5LF

Date 18<sup>th</sup> March 2015

CHANTREY VELLACOTT DFK LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

THE BRITISH & FOREIGN SCHOOL SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2014

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
<b>INCOME AND EXPENDITURE</b>					
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
Rents receivable	5a	13,000	-	13,000	13,250
Investment income	7b	607,724	26,048	633,772	626,360
Bank interest receivable		595	26	621	1,355
Other interest receivable		1,124	48	1,172	916
<b>Other Income</b>					
Disposal of Burrell Bibles	17	103,900	-	103,900	-
Subscriptions and donations		421	-	421	532
<b>Total incoming resources</b>		<b>726,764</b>	<b>26,122</b>	<b>752,886</b>	<b>642,413</b>
<b>Resources expended</b>					
<b>Cost of generating funds</b>					
Investment managers fees	7a	84,007	3,601	87,608	82,636
<b>Charitable Activities</b>					
Grants	2	607,693	12,878	620,571	469,611
Archive expenses	2a	-	-	-	10,999
Support costs	3	81,204	-	81,204	77,294
Governance costs	3	26,294	-	26,294	17,462
<b>Total resources expended</b>		<b>799,198</b>	<b>16,479</b>	<b>815,677</b>	<b>658,002</b>
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(72,434)</b>	<b>9,643</b>	<b>(62,791)</b>	<b>(15,589)</b>
<b>Gross transfers between funds</b>					
Management charges to restricted funds	15	4,395	(4,395)	-	-
<b>Net (outgoing)/incoming resources before other recognised gains and losses</b>		<b>(68,039)</b>	<b>5,248</b>	<b>(62,791)</b>	<b>(15,589)</b>
<b>Other recognised gains and losses</b>					
Reverse revaluation of Burrell Bibles	17	(101,650)	-	(101,650)	101,650
Net gains on investment assets	7a	528,452	22,650	551,102	2,785,764
<b>Net movement in funds</b>		<b>358,763</b>	<b>27,898</b>	<b>386,661</b>	<b>2,871,825</b>
Total funds brought forward 1 January 2014		20,688,652	886,375	21,575,027	18,703,202
<b>Total funds carried forward 31 December 2014</b>		<b>21,047,415</b>	<b>914,273</b>	<b>21,961,688</b>	<b>21,575,027</b>

The notes on pages 13 to 25 form part of these financial statements.  
All amounts relate to continuing activities.

THE BRITISH & FOREIGN SCHOOL SOCIETY

**BALANCE SHEET  
AT 31 DECEMBER 2014**

	Note	2014		2013	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	5		4,041		6,181
Investment properties	5		120,000		120,000
Investment assets	6,7		21,970,651		21,301,458
			<b>22,094,692</b>		<b>21,427,639</b>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	8	<b>4,039</b>		105,683	
Monies held in interest bearing accounts		<b>70,257</b>		227,904	
Bank current accounts		<b>100</b>		100	
		<b>74,396</b>		<b>333,687</b>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	9	<b>(207,400)</b>		(186,299)	
<b>NET CURRENT ASSETS</b>			<b>(133,004)</b>		<b>147,388</b>
<b>NET ASSETS</b>			<b>21,961,688</b>		<b>21,575,027</b>
<b>REPRESENTED BY:</b>					
<b>CAPITAL ACCOUNT</b>					
Unrestricted funds					
General reserve	17		<b>20,927,416</b>		20,467,003
Revaluation reserve	17		<b>119,999</b>		221,649
			<b>21,047,415</b>		<b>20,688,652</b>
Restricted funds	15		<b>914,273</b>		886,375
<b>TOTAL FUNDS</b>			<b>21,961,688</b>		<b>21,575,027</b>

The notes on pages 13 to 25 form part of these financial statements.

Approved by the Council and authorised for issue on 18 March 2015 and signed on its behalf by

**S.R. Hodkinson**

.....  
*Chair*

**S.J.King**

.....  
*Treasurer*

# THE BRITISH & FOREIGN SCHOOL SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

### 1. ACCOUNTING POLICIES

a) *Basis of accounting*

The financial statements are prepared under the historical cost convention with the exception of the investments and investment properties which are stated at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK Accounting Standards and the Charities Act 1993.

The financial statements consolidate the assets and liabilities of the Society and those of the trust funds for which the Society is responsible.

b) *Fixed assets*

Fixed assets, with the exception of investment properties, are included at cost and are depreciated on a straight line basis over their useful lives at the following rates.

Furniture and equipment (except computers)	10% - 25%
Computer equipment	33%

Freehold land and buildings comprise investment properties which, in accordance with Statement of Standard Accounting Practice 19, are not depreciated.

c) *Investment properties*

Investment properties are valued on an open market value basis at the year end. Changes in market value are transferred to the Revaluation Reserve.

d) *The Archive*

The Archive consists of a collection of archives, books and artefacts relating particularly to 19<sup>th</sup> century elementary education and teacher training. By Deed of Covenant and Gift signed 11 December 2013, the Society made a gift of the Archive to Brunel University. No further payment to Brunel University in respect of the Archive or its insurance was made in 2014 nor will any further costs be incurred in future.

e) *Valuation of investments*

Quoted investments are valued at mid market prices at the year end. Any gain or loss on revaluation or disposals is taken to the Statement of Financial Activities.

f) *Investment income*

Investment income and any related income tax recoverable are included in the financial statements in the year in which they are receivable.

g) *Rental income*

Rental income is normally credited in the financial statements in the year to which it relates. However, the new lease (see Note 5a) was only signed in the year following its commencement. The arrears were therefore accounted for in 2013.

h) *Resources expended*

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is included in the statement of financial activities when incurred and includes irrecoverable VAT.

## THE BRITISH & FOREIGN SCHOOL SOCIETY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

#### 1. ACCOUNTING POLICIES (continued)

*i) Charitable activities*

Charitable activities includes grants and scholarships awarded by the Society together with the cost of operating the Society's archive and the associated support costs.

Grants are accounted for in the year in which the commitment is given, all relevant conditions having been fulfilled.

*j) Support costs*

Support costs represent the cost of administering the affairs and managing and maintaining the assets of the Society and of the other trust funds administered by the Society. These costs are allocated between the costs of supporting charitable activities and governance costs on the basis of the proportion of each resource used.

*k) Governance costs*

Governance costs comprise all costs relating to the public accountability of the Society and its compliance with regulation and good practice. These costs include the cost of Council meetings together with statutory audit fees.

*l) Fund accounting*

Trust funds that are the responsibility of the Society are included in these accounts as restricted funds and details of the nature and purpose of each fund is set out in notes 11 to 14.

*m) Leases*

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

2. CHARITABLE EXPENDITURE - GRANTS	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
INSTITUTIONAL GRANTS				
Advantage Africa	12,599	-	12,599	9,260
Afghan Appeal Fund	30,850	-	30,850	-
African Promise	7,543	-	7,543	-
Baynards Zambia Trust	25,000	-	25,000	-
CAIRN Trust	3,016	-	3,016	6,218
Challenge Aid - 2 grants	4,650	-	4,650	5,000
Chance for Childhood (formerly Jubilee Action)	7,500	-	7,500	10,000
Chhahari Schools	4,000	-	4,000	4,000
Children in Crisis	10,000	-	10,000	40,000
Disability & Development Partners	15,372	-	15,372	-
Education for the Children Foundation	8,200	-	8,200	-
Fresh Start Foundation	28,016	-	28,016	-
Groundwork Greater Nottingham	26,624	-	26,624	-
International Children's Trust	16,000	-	16,000	-
IntoUniversity	15,000	-	15,000	-
KajoKeji Educational Trust - 2 grants	22,468	-	22,468	-
Kidasha	15,000	-	15,000	15,000
Life Uplifted by Change in Africa	9,883	-	9,883	-
Moroccan Children's Trust	10,370	-	10,370	10,370
Oasis International - 2 grants	17,588	-	17,588	10,000
Our Sansar	17,000	-	17,000	15,000
PHASE Worldwide	4,394	-	4,394	-
Project Pencil Case	13,711	-	13,711	13,000
Resolve International	10,183	-	10,183	-
Rwanda Aid	17,500	-	17,500	24,814
Sensory Trust	3,000	-	3,000	-
Sound Seekers	13,420	-	13,420	-
Teach A Man To Fish	20,849	-	20,849	-
Teens and Toddlers	19,500	-	19,500	-
TESO Development Trust	8,500	-	8,500	-
The Breakthrough Trust	16,500	-	16,500	-
The British Asian Trust	35,000	-	35,000	35,000
The Butterfly Tree	14,243	-	14,243	-
The Henry van Straubenzee Memorial Fund	18,800	-	18,800	14,470
The Karen Hilltribes Trust	15,560	-	15,560	-
The Manchester YMCA	11,000	-	11,000	-
The Phillippine Community Fund	5,250	-	5,250	-
The Sabre Charitable Trust - 2 grants	39,446	-	39,446	-
United World Schools	19,948	-	19,948	-
Waltham Forest Arts in Education Network	27,000	-	27,000	-
Youth Aliyah - Child Rescue	9,599	-	9,599	9,243
<i>Other institutional grants 2013 (23 Grants)</i>	-	-	-	249,876
<b>TOTAL INSTITUTIONAL GRANTS</b>	<b>630,082</b>	<b>-</b>	<b>630,082</b>	<b>471,251</b>
<b>GRANTS FROM OTHER FUNDS (Note 15)</b>	<b>-</b>	<b>12,878</b>	<b>12,878</b>	<b>9,053</b>
<b>Less: GRANTS RETURNED DURING THE YEAR</b>	<b>(22,389)</b>	<b>-</b>	<b>(22,389)</b>	<b>(10,693)</b>
	<b>607,693</b>	<b>12,878</b>	<b>620,571</b>	<b>469,611</b>



THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

2a. ARCHIVE EXPENSES	2014 £	2013 £
Contribution to running costs	-	10,223
Other costs	-	776
	<u>-</u>	<u>10,999</u>

By Deed of Covenant and Gift signed on 11 December 2013 the Society made a gift of the Archive to Brunel University. No further payment to Brunel University in respect of the Archive or its insurance was made in 2014 nor will any further costs be incurred in future.

3. SUPPORT COSTS	Charitable activities £	Governance costs £	Total 2014 £	Total 2013 £
Salaries and office costs	81,204	-	81,204	77,294
Legal and professional costs	-	7,470	7,470	1,128
Audit and accountancy	-	5,640	5,640	5,520
Council and Committee meetings	-	13,184	13,184	10,814
	<u>81,204</u>	<u>26,294</u>	<u>107,498</u>	<u>94,756</u>

Included in office costs above are amounts payable under operating lease rentals totalling £709 for the year (2013: £709).

4. STAFF COSTS & RELATED PARTY TRANSACTIONS	2014 £	2013 £
Salaries	50,452	51,746
Social security costs	1,698	4,015
Consultancy fees	4,950	-
	<u>57,100</u>	<u>55,761</u>

The average number of employees during the year, calculated on a full-time equivalent basis, was:

Management and administration	<u>1</u>	<u>1</u>
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No remuneration was paid to any member of the Council during 2014 or 2013. Reimbursement of expenses in relation to attendance at meetings amounted to £3,562 and was paid to 10 Councillors in 2014 (2013: £3,884 paid to 12 Councillors).

As explained in Note 17, one bible which was the property of the Society was purchased by the Chairman of the Society. The bible was valued by our agents, a leading firm of antiquarian booksellers, at £200, and purchased by the Chairman for that amount.

THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

<b>5 FIXED ASSETS</b>	<b>Freehold land &amp; buildings £</b>	<b>Furniture &amp; equipment £</b>	<b>Total £</b>
<b>COST &amp; VALUATION</b>			
At 1st January 2014	120,000	12,141	132,141
Additions	-	162	162
At 31st December 2014	<b>120,000</b>	<b>12,303</b>	<b>132,303</b>
<b>DEPRECIATION</b>			
At 1st January 2014	-	5,960	5,960
Charge for the year	-	2,302	2,302
At 31st December 2014	-	8,262	8,262
<b>NET BOOK VALUE</b>			
At 31st December 2014	<b>120,000</b>	<b>4,041</b>	<b>124,041</b>
<i>At 31st December 2013</i>	120,000	6,181	126,181

Freehold land and buildings comprise investment properties which, in accordance with Statement of Standard Accounting Practice 19, are not depreciated.

Council has formerly valued the one remaining freehold property, the George Dent Nursery in Darlington, on the basis of ten times annual rental income. Despite the increase in the rent receivable (see Note 5a), the Council does not consider any increase in valuation to be appropriate. The historic cost of this property is £1 (2013: £1).

**5a RENTS RECEIVABLE**

	<b>2014 £</b>	<b>2013 £</b>
George Dent Nursery, Darlington	13,000	13,250

During 2013, the rent of the George Dent Nursery, Darlington was increased to £13,000 p.a., effective from September 2012 for four years, after which the current lease expires.

THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

6. UNITS HELD IN COMMON INVESTMENT FUND

a) Number of units held	Units held 1 Jan 2014 No.	Units purchased No.	Units sold No.	Units held 31 Dec 2014 No.
<b>RESTRICTED FUNDS</b>				
BFSS Trust	1,652	-	-	1,652
Alfred Bourne	315	-	-	315
Berridge Trust	344	-	-	344
Rowlett Foundation	402	-	-	402
British School Charity	2,917	-	-	2,917
South Church Trust	389	-	-	389
Sarah Walker and Spafford	1,383	-	(125)	1,258
Old British School	2,161	-	-	2,161
	<b>9,563</b>	<b>-</b>	<b>(125)</b>	<b>9,438</b>
<b>UNRESTRICTED FUNDS</b>				
British & Foreign School Society	224,205	125	-	224,330
Wilmslow Fund	2,360	-	-	2,360
Darlington College Building Fund	2,112	-	-	2,112
West Street Old British School	788	-	-	788
	<b>229,465</b>	<b>125</b>	<b>-</b>	<b>229,590</b>
	<b>239,028</b>	<b>125</b>	<b>(125)</b>	<b>239,028</b>

On 31st December 2014, The Sarah Walker and Spafford Memorial Fund sold 125 Units in the Common Investment Fund to the British & Foreign School Society for the market value of £11,490.

b) Value of units held

	Fund market value 1 Jan 2014 £	Funds invested (redeemed) in year £	Increase/ (decrease) in fund value £	Fund market value 31 Dec 2014 £
<b>RESTRICTED FUNDS</b>				
BFSS Trust	147,193	-	4,624	151,817
Alfred Bourne	28,081	-	882	28,963
Berridge Trust	30,615	-	962	31,577
Rowlett Foundation	35,844	-	1,126	36,970
British School Charity	259,961	-	8,167	268,128
South Church Trust	34,680	-	1,089	35,769
Sarah Walker and Spafford	123,264	(11,490)	3,872	115,646
Old British School	192,615	-	6,051	198,666
	<b>852,253</b>	<b>(11,490)</b>	<b>26,773</b>	<b>867,536</b>
<b>UNRESTRICTED FUNDS</b>				
British & Foreign School Society	19,980,382	11,490	627,692	20,619,564
Wilmslow Fund	210,343	-	6,608	216,951
Darlington College Building Fund	188,218	-	5,913	194,131
West Street Old British School	70,262	-	2,207	72,469
	<b>20,449,205</b>	<b>11,490</b>	<b>642,420</b>	<b>21,103,115</b>
	<b>21,301,458</b>	<b>-</b>	<b>669,193</b>	<b>21,970,651</b>

Value per unit

89.12

91.92

THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

7. COMMON INVESTMENT FUND	Investments £	Un-invested cash £	Total £
Opening value at 1 January 2014	20,938,343	363,115	21,301,458
<b>FUND MOVEMENTS</b>			
Investments acquired at cost	2,612,129	(2,612,129)	-
Proceeds of investments sold	(3,177,190)	3,177,190	-
Realised gains on sale of investments during the year	123,796		123,796
Unrealised gains on investments during the year	427,306		427,306
Investment income receivable	6,831	628,113	634,944
Investment management fees paid		(87,003)	(87,003)
Distributions to funds during the year		(429,850)	(429,850)
<b>NET FUND MOVEMENTS</b>	<b>(7,128)</b>	<b>676,321</b>	<b>669,193</b>
<b>CLOSING VALUE OF FUND AT 31 DECEMBER 2014</b>	<b>20,931,215</b>	<b>1,039,436</b>	<b>21,970,651</b>

	Investments	Cash	Total
UK Government stocks	703,008		703,008
Other fixed interest	984,271		984,271
UK equities	8,601,191		8,601,191
Investment and unit trusts	2,915,184		2,915,184
Managed funds			
Fixed interest	312,958		312,958
Overseas equities	5,257,976		5,257,976
Property & infrastructure	2,156,627		2,156,627
Cash on deposit		1,039,436	1,039,436
	<b>20,931,215</b>	<b>1,039,436</b>	<b>21,970,651</b>

7a. INVESTMENT RETURN	2014 £	2013 £
Unrealised gains on investment during the year	427,306	2,672,765
Realised gains on investment during the year	123,796	112,999
Net gains on investment assets	<b>551,102</b>	2,785,764
Investment income receivable (see note 7b)	633,772	626,360
Investment management fees paid and accrued	(87,608)	(82,636)
	<b>1,097,266</b>	<b>3,329,488</b>

Investments are managed on a total return basis. Total investment income receivable has been treated as investment income and investment managers fees have been charged separately to the Statement of Financial Activities under costs of generating funds.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

<b>7b. INVESTMENT INCOME</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
UK Government stocks	12,951	15,530
Other fixed interest	42,492	34,825
UK equities	330,083	329,093
Investment and unit trusts	69,020	65,605
Managed funds		
Fixed interest	16,965	31,682
Overseas equities	48,978	53,272
Property & infrastructure	113,283	96,353
	<b>633,772</b>	<b>626,360</b>

The charity operates a total return for its investments and withdrew from those investments £429,850 (2013: £564,000) to cover the spending requirements of the charity in the year. The remainder of the investment income was re-invested in (2013: re-invested in) investments.

<b>8. DEBTORS AND PREPAYMENTS</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Burrell Bibles to be sold (see Note 17)	-	101,650
Sundry debtors and prepayments	4,039	4,033
	<b>4,039</b>	<b>105,683</b>

<b>9. CREDITORS AND ACCRUALS</b>		
Grants payable	171,956	152,780
Rent received in advance	3,250	3,250
Other creditors	32,194	30,269
	<b>207,400</b>	<b>186,299</b>

**10. FINANCIAL COMMITMENTS**

*a) Other grants*

The Society has made a number of grants which will be repeated in subsequent years, provided that the Grants Committee is satisfied by the report received on the previous annual expenditure and the proposals for the forthcoming year. The Society reserves the right to discontinue the grant if not so satisfied. These potential grants are not, therefore, accounted for as commitments.

*b) Leases*

During 2013, the Society moved to slightly larger offices within the same building it had previously occupied. The offices and related parking spaces are leased from 1 August 2013 for three years at an annual rent of £7,950 plus VAT.

*c) Archive*

By Deed of Covenant and Gift signed on 11 December 2013 the Society made a gift of the Archive to Brunel University. No further payment to Brunel University in respect of the Archive will therefore be made, nor will any further insurance costs be incurred.

*d) Capital commitments*

The Society has a capital commitment at 31 December 2014 of £ nil (2013: £ nil).

## THE BRITISH & FOREIGN SCHOOL SOCIETY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

#### 11 RESTRICTED FUNDS

Restricted funds represent the other charitable trusts which are administered by the Society and of which the Society is the Trustee. These funds are listed on the following page with their main objectives and a brief review of the year's activities. All the funds are to be used for educational purposes. A financial summary of these funds is set out in Note 15.

*The Society is Trustee of the following funds which provide scholarships, bursaries and grants:*

**The Alfred Bourne Trust Fund (subsidiary of Charity number 314286)**

The Fund provides financial assistance to persons undertaking education up to the age of 30 in accordance with the general objects of The British & Foreign School Society. In furtherance of these objects, the Trust awarded a grant of £500 to London South Bank University in 2014 (2013: nil).

**The Berridge Trust (subsidiary of Charity number 314286)**

The object of the Trust is to promote the training of cookery teachers. During the year the Trust awarded one grant of £750 to a school (2013: nil) for the training of three persons to teach cookery.

**The British School Charity (subsidiary of Charity number 314286)**

The object of the charity is to promote the education of persons under the age of 25 in the neighbourhood of Saffron Walden. No grants (2013: one of £750 to a school) were made during 2014.

**The Sarah Walker and Spafford Memorial Fund (administered under Charity number 314286)**

The Fund was set up to provide grants for exploration and travel to students at Durham University. A grant of £2,500 was paid to the University for distribution in accordance with the scheme in the academic year 2014/15 (a grant of £3,500 was paid to the University in 2013 for the academic year 2013/14).

**South Church Educational Fund (subsidiary of Charity number 314286)**

The Trust operates to promote education in the area of the District of the Wear Valley. During 2014, no grants were made (2013: 2 grants totalling £740 were made to schools).

**Old British School (Charity number 309444)**

The object of the charity is to promote the education of persons under the age of 25 who are in need of financial assistance and live within a radius of 20 miles from Bratton, Wiltshire, preference being given to those resident in Bratton. Grants of £628 (2013: £1,564) were made in 2014 to two schools (2013: two schools totalling £1,134), no individuals (2013: one of £430) and £5,000 to The Community Foundation for Wiltshire and Swindon.

*The Society appoints all 13 Governors as Trustees of:*

**The British & Foreign School Society Trust (BFSS Trust) (Charity number 312516)**

The objects of the Trust are to provide financial assistance or award scholarships or grants to persons in the London Boroughs of Bermondsey, Bethnal Green, Poplar, Southwark and Stepney in connection with their education. In furtherance of these objects, the Trust awarded a grant of £3,500 to London South Bank University in 2014 (2013: one grant of £3,500).

*The Society appoints 4 of the 7 Trustees who administer the following:*

**The Rowlett Educational Foundation (Charity number 309771)**

The Foundation is for the benefit of persons resident in Corby. In 2014 no grants were made to any individuals (2013: nil).

**THE BRITISH & FOREIGN SCHOOL SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

**12 WILMSLOW BRITISH SCHOOL ENDOWMENT FUND (subsidiary of Charity number 314286)**

As authorised by the Charity Commissioners, The British & Foreign School Society continues to apply the clear income of this fund for its general purposes.

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
Market value of units held in the Common Investment Fund (note 6)		
Fund value at 31 December 2014	216,951	210,343

**13 DARLINGTON COLLEGE BUILDING FUND**

The fund was set up in 1955 and comprises investments as described below. The income of the fund is applied in furtherance of the general purposes of the Society.

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
Market value of units held in the Common Investment Fund (note 6)		
Fund value at 31 December 2014	194,131	188,218

**14 WEST STREET OLD BRITISH SCHOOL, WAREHAM (subsidiary of Charity number 314286)**

As authorised by the Charity Commissioners, The British & Foreign School Society continues to apply the clear income of this fund for its general purposes.

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
Market value of units held in the Common Investment Fund (note 6)		
Fund value at 31 December 2014	72,469	70,262

THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

15. RESTRICTED FUNDS  
TRUSTS AND OTHER FUNDS ADMINISTERED BY THE SOCIETY

	Total other funds		BFSS Trust		Alfred Bourne		Berridge Trust	
	2014 £	2013 £	2014 £	2013 £	2014 £	2013 £	2014 £	2013 £
<b>Incoming resources</b>								
<b>Investment income</b>								
Common investment fund	<b>26,048</b>	25,507	<b>4,310</b>	4,251	<b>951</b>	938	<b>1,014</b>	875
Bank interest	<b>74</b>	92	<b>12</b>	15	<b>3</b>	3	<b>3</b>	3
<b>Total Incoming Resources</b>	<b>26,122</b>	25,599	<b>4,322</b>	4,266	<b>954</b>	941	<b>1,017</b>	878
<b>Resources Expended</b>								
Direct charitable expenditure	<b>12,878</b>	9,053	<b>3,500</b>	2,500	<b>500</b>	-	<b>750</b>	-
Management and administration								
- Investment management fees	<b>3,601</b>	3,372	<b>596</b>	562	<b>131</b>	124	<b>140</b>	116
- from main fund	<b>4,395</b>	4,230	<b>727</b>	705	<b>171</b>	156	<b>160</b>	145
<b>Total resources expended</b>	<b>20,874</b>	16,655	<b>4,823</b>	3,767	<b>802</b>	280	<b>1,050</b>	261
<b>Other recognised gains and losses</b>								
Net movement in market value of Common investment fund units (see note 7)	<b>22,650</b>	113,659	<b>3,747</b>	18,943	<b>827</b>	4,179	<b>882</b>	3,900
<b>Net movement in funds</b>	<b>27,898</b>	122,603	<b>3,246</b>	19,442	<b>979</b>	4,840	<b>849</b>	4,517
Fund balances brought forward at 1 January 2014	<b>886,375</b>	763,772	<b>146,389</b>	126,947	<b>32,665</b>	27,825	<b>35,075</b>	30,558
Fund balances carried forward at 31 December 2014	<b>914,273</b>	886,375	<b>149,635</b>	146,389	<b>33,644</b>	32,665	<b>35,924</b>	35,075



THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

15. RESTRICTED FUNDS

TRUSTS AND OTHER FUNDS ADMINISTERED BY THE SOCIETY (continued)

Rowlett Educational Foundation		British School Charity		South Church Educational Fund		Sarah Walker and Spafford Memorial Fund		Old British Fund	
2014	2013	2014	2013	2014	2013	2014	2013	2014	2013
£	£	£	£	£	£	£	£	£	£
951	1,000	8,239	8,002	1,141	1,125	3,295	3,314	6,147	6,002
3	3	23	28	3	4	9	14	18	22
954	1,003	8,262	8,030	1,144	1,129	3,304	3,328	6,165	6,024
	-	-	750	-	740	2,500	3,500	5,628	1,563
131	132	1,139	1,058	158	149	456	438	850	793
160	166	1,391	1,327	193	187	556	549	1,037	995
291	298	2,530	3,135	351	1,076	3,512	4,487	7,515	3,351
827	4,457	7,164	35,658	992	5,014	2,866	14,765	5,345	26,743
1,490	5,162	12,896	40,553	1,785	5,067	2,658	13,606	3,995	29,416
32,211	27,049	279,679	239,126	39,104	34,037	113,018	99,412	208,234	178,818
33,701	32,211	292,575	279,679	40,889	39,104	115,676	113,018	212,229	208,234

THE BRITISH & FOREIGN SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Investments £	Net current assets £	Total £
<b>RESTRICTED FUNDS</b>				
BFSS Trust	-	151,817	(2,182)	149,635
Alfred Bourne	-	28,963	4,681	33,644
Berridge Trust	-	31,577	4,347	35,924
Rowlett Foundation	-	36,970	(3,269)	33,701
British School Charity	-	268,128	24,447	292,575
South Church Trust	-	35,769	5,120	40,889
Sarah Walker and Spafford	-	115,646	30	115,676
Old British School	-	198,666	13,563	212,229
	-	867,536	46,737	914,273
<b>UNRESTRICTED FUNDS</b>				
British & Foreign School Society	124,041	20,619,564	(179,741)	20,563,864
Wilmslow Fund	-	216,951	-	216,951
Darlington College Building Fund	-	194,131	-	194,131
West Street Old British School	-	72,469	-	72,469
	124,041	21,103,115	(179,741)	21,047,415
	124,041	21,970,651	(133,004)	21,961,688

17. UNRESTRICTED FUNDS

	General reserve £	Revaluation reserve £	Total £
Balance at 1 January 2014	20,467,003	221,649	20,688,652
Reverse revaluation of Burrell Bibles at 31st December 2013 (see below)	101,650	(101,650)	-
Net movement in fund for the year	(169,688)	-	(169,688)
Net increase in market value of units in Common Investment Fund	528,451	-	528,451
Balance at 31 December 2014	20,927,416	119,999	21,047,415

As mentioned in the Annual Report, the Society gifted to Brunel University in December 2013 the contents of the Archive with the exception of the collection of bibles, known as the Burrell Bibles, which were not an integral part of the Archive. The Society instructed agents to seek a purchaser and in February 2014 the bibles were sold as follows:

- the majority to a private book collector for £101,450;
- one French Bible was purchased by the Chairman of the Society for £200, being the valuation agreed by our agents (see Note 4)

Later in 2014, two additional bibles, which were on loan to King's College London, were purchased by that institution for £2,250.

## THE BRITISH & FOREIGN SCHOOL SOCIETY

### TERMS OF REFERENCE FOR THE GRANTS COMMITTEE

1. There shall be a Grants Committee comprising Members of Council up to a maximum of nine including the Treasurer of the Society. The Chair of Council shall have right of attendance at all meetings. Membership of the Committee shall be by election by the Council for a period of three years, with the possibility of re-election. The Committee may appoint Advisers as appropriate from the membership of the Society.
2. The Committee will elect a Chair from among its members.
3. The Director will attend all meetings and act as Secretary to the Committee.
4. The quorum necessary for the transaction of business will be four, provided that this includes the Chair of the Committee and the Treasurer or deputies appointed by them. The Chair of Council, if present in his/her 'ex officio' capacity, could count as one of the four.
5. The Committee will normally meet quarterly. (Wherever possible, Committee meetings will be in the month prior to the meeting of the Council.) Exceptionally, where an urgent decision is needed between meetings, applications may be circulated in writing.
6. Whilst decisions will normally be made on the basis of the written documentation, the Committee may wish to invite applicants to attend for further clarification.
7. The Committee's terms of reference will be as follows:
  - a) To review grant applications brought forward by the Director, approve the award of grants up to and including £20,000 and make recommendations to the Council on the award of grants over £20,000, subject to:
    - applications meeting the criteria for grant giving set by Council; and
    - the availability of funds.Where a grant is spread over a number of years, the Committee may approve renewal of an annual grant up to and including £20,000 without further reference to the Council.
  - b) To determine the conditions and other requirements to be imposed in connection with successful applications.
  - c) To report to Council on the progress of projects including any recommendations for withholding grants where appropriate.
  - d) To seek applications from appropriate organisations for projects that would address important topics/themes identified by Council.
  - e) To conduct an annual review of the Grants Criteria at its meeting prior to the Council's May meeting, reporting the outcomes of that review to Council together with any recommendations for changes.
  - f) To review annually the grants awarded by the charitable trusts which administer the restricted funds of which the Society is the Trustee.
  - g) To review any other such matters as may be referred to it from time to time by Council or the Executive.

#### Members of the Grants Committee in 2014

Dr B Ramm (Chair)

Ms C A Emmet (until Sept 2014)

Professor S R Hodgkinson (ex officio)

Mr R B Howarth (until July 2014)

Mr S J King

Mr G T Kingsley

Mr P Miller

Dr J Saggi (until May 2014)

Rev D F Tennant

Ms E J Weale

Mr S J Wordsworth (from May 2014)

## THE BRITISH & FOREIGN SCHOOL SOCIETY

### TERMS OF REFERENCE FOR THE INVESTMENTS COMMITTEE

1. There shall be an Investments Committee comprising the Chair and Treasurer of the Society and at least two other Members of Council. This Committee will be responsible to Council for all of the Society's invested assets including property. Membership of the Committee shall be subject to a vote at the first meeting of the Council following the Annual General meeting.
2. The Treasurer of the Society shall act as Chair.
3. The quorum will be three Members of the Committee to include the Treasurer and two other Trustees.
4. The Director will attend all meetings and act as Secretary to the Committee.
5. The Committee shall meet three times a year, one of those meetings being in the month prior to the Annual General Meeting. The Society's Investment Managers may be required to attend any meetings of the Committee. Other meetings shall be convened as required by the Chair.
6. The Committee will review the Statement of Investment Principles (SIP) and the performance of the Society's Investments in relation to the SIP at least once a year.
7. The Committee may delegate day to day oversight of the Society's Investment Manager or Managers to the Treasurer and Director but any single investment of £1 million or more shall be referred to the Committee for approval.
8. The Committee shall be responsible for reviewing the performance of the Society's Investment Manager or Managers formally at least once every five years and comparing this performance and fees with other investment houses at that time.

#### **Members of the Investments Committee in 2014**

Mr S J King (Chair)  
Professor S R Hodkinson (ex officio)  
Ms S S Rao (until May 2014)  
Mr S A Ross  
Mr D A Swain  
Mr D Zahn (until May 2014)

Mr Pradeep Kachhala, Adviser (from May 2014)

## **THE BRITISH & FOREIGN SCHOOL SOCIETY**

### **DELEGATES OF BFSS TRUST FUNDS**

The Alfred Bourne Trust Fund	Officers of the Society
Berridge Trust	Officers of the Society
The British School Charity	Mr R Beven Mr R B Howarth Mrs D Hoy Mrs M Reed
Rowlett Educational Foundation	Mr I Peden (Chair) Mr M Ferguson Ms G Hinvest Mr R Scott
Sarah Walker & Spafford Memorial Fund	Officers of the Society
South Church Educational Fund	Mr J R Bell Dr M H Richardson Mr C Winlow JP

### **TRUSTEES OF THE BFSS TRUST**

Prof S R Hodkinson	Mr S A Ross
Mr R B Howarth (until July 2014)	Dr J Saggi (from Oct 2014)
Mr S J King (from Oct 2014)	Mr D A Swain
Mr G T Kingsley	Rev D Tennant
Mr P Miller (from Oct 2014)	Dr E J Tomlinson
Rev Prof S C Orchard (until May 2014)	Ms E J Weale
Dr B Ramm	Mr S J Wordsworth
Ms S S Rao (until May 2014)	Mr B A York

### **TRUSTEES OF THE OLD BRITISH SCHOOL**

BFSS Councillors

**THE BRITISH & FOREIGN SCHOOL SOCIETY**  
**REPRESENTATIVES SERVING ON OUTSIDE BODIES**

TRUSTEES:

Caroline Lindley's Educational  
Foundation, Norwich

Mrs E Capleton (until Nov 2014)  
Mrs J D Peel  
Mr C R Watt  
Mrs M Watt (from Nov 2014)

Great and Little Leighs Educational  
Charity, Essex

Mr G T Kingsley

Prior's Charity, Chesham

Mr T Andrew

GOVERNORS:

Isleworth and Syon School for Boys

Dr I Turner  
Dr E J Tomlinson

Management Committee – Steeple Bumpstead  
Educational Charity

Mrs E Haylock

Durham University Student Travel Abroad Group

Mr C Winlow

Durham University Expeditions Group

Mr C Winlow